



Hopalys PDF

User Manual

Version 1.3.2

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1 Introduction

Hopalys PDF is a Windows desktop application for guided PDF workflows. The user interface follows a simple five-step process: choose a task, select the source files, review settings, define the save behavior and start processing.

Depending on the chosen task, users can analyze PDF files, export editable text, convert source files to PDF, split large PDFs, apply PDF actions, create image files from PDFs or add searchable text to scanned PDFs.

This manual focuses on practical operation. It explains the visible workflow, supported input and output formats, report handling and the settings that matter during everyday use.

2 Symbols, Notes and Conventions

Note: Helpful information that makes a task easier or clarifies expected behavior.

Important: Information that helps prevent rework, missing output or accidental overwriting.

Advanced setting: Configuration information mainly intended for advanced users and system integrators.

- ☛ Menu names, buttons and visible task names are written as they appear in the application. File paths are written in standard Windows form, for example *ProgramData>tagandcode\HopalysPDF\config*.

3 System Requirements and Prerequisites

- Windows desktop environment.
- Read access to the source folder and write access to the working location used for output, reports and logs.
- A default web browser for opening HTML reports and analysis results.
- A PDF viewer and a word processor for reviewing exported PDF and DOCX files.
- At least one active OCR language package for OCR-based tasks such as searchable PDF creation or OCR-based text export.
- Sufficient free disk space for generated PDF, DOCX, XML, image, report and log files.

For system integrators: For managed rollouts, also make sure the application can create or read its shared folders under *ProgramData>tagandcode\HopalysPDF*.

4 Package Contents / Delivery Scope

The software is provided by download link. The exact package structure can vary by customer delivery method, but the package clearly includes:

- Application package supplied by your provider or internal software distribution process.
- OCR language package support for OCR-based workflows.
- License-related information or a license file, depending on your delivery process.
- Optional XML configuration file for preconfigured rollouts or repeated project setups.

Keep all delivered files together until the first start is complete. If your organization distributes the software centrally, follow the internal installation and security policy that applies to your environment.

5 Installation

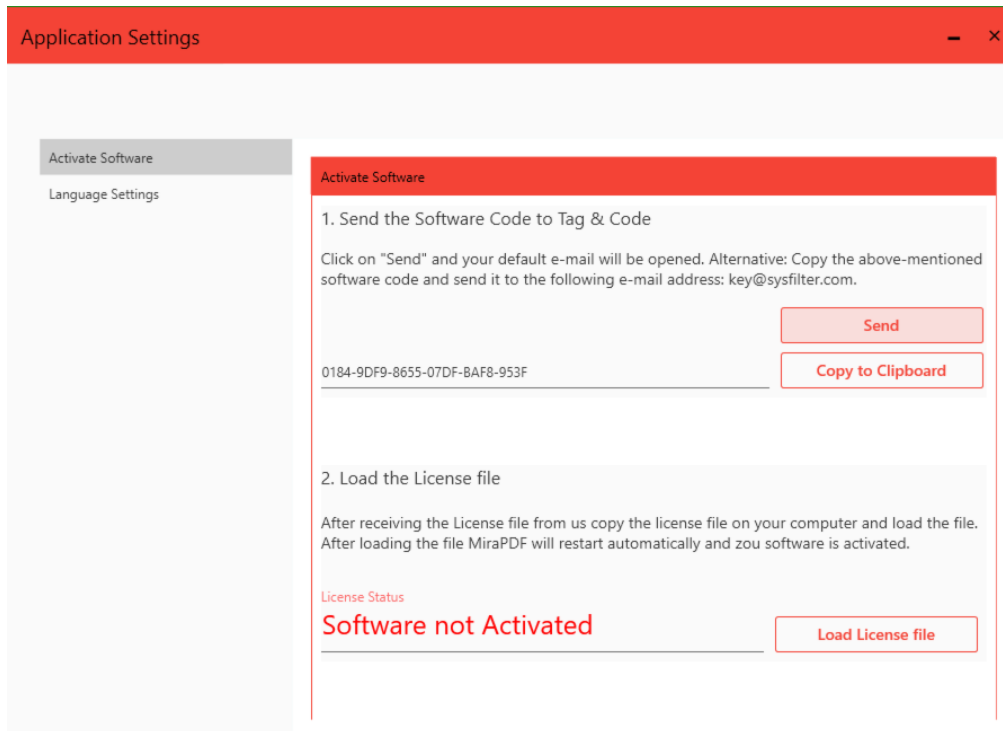
1. Download the application package from the supplied link.
2. If the download is provided as an archive, extract it to a local folder before first use.
3. Start the supplied setup program or application file according to your delivery instructions.
4. Allow the installation or rollout to complete. In controlled environments, this step may be handled by your IT or integration team.
5. Start Hopalys PDF and continue with activation or trial use if the application requests it.

For system integrators: The application loads its persistent XML configuration from ProgramData>tagandcode\HopalysPDF\config. Preconfigured files can therefore be prepared as part of a managed rollout.

6 Trial Version / Activation

On first start, Hopalys PDF can show a welcome, trial or activation screen. This screen is an important source of product and licensing information. It identifies the application, shows the current activation state and provides the software code used for activation support.

- Trial mode can be used without fee for initial testing.
- The trial workflow allows a maximum of 10 files per run.
- The activation screen displays the software code needed for license handling.
- A license file can be loaded through the application settings when this method is used by your supplier.



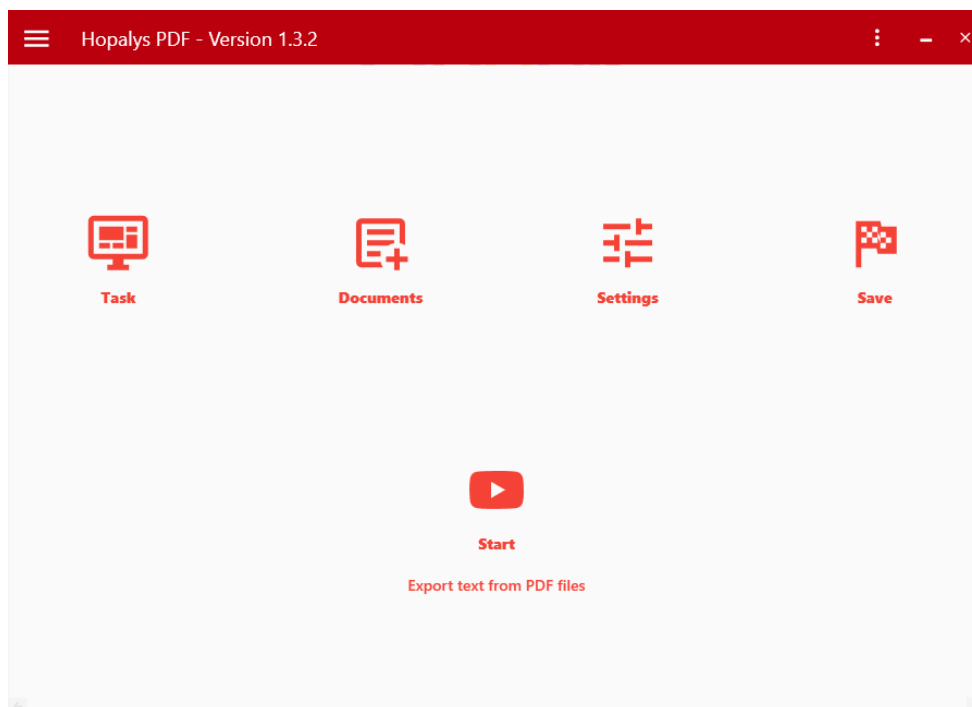
Activation and license settings. Keep the displayed software code available when requesting activation help.

Open the application menu and choose "App Settings" in the "Three-dot menu" to reach activation-related functions. If the application is already activated, you can still use the same area to check or update the current license state.

Important: If the application is not activated, usage restrictions can apply. In the trial flow, the limit is 10 files per run.

7 Main Interface Overview

The main window keeps the complete workflow visible at all times. This is one of the strongest usability features of Hopalys PDF because it lets users move through the job in a clear and repeatable order.



Main window with the five-step workflow and the current project summary.

Area	What it is used for
Task	Choose the processing task and enter basic project information.
Documents	Select the source folder, review the file list and choose task-related file filters.
Settings	Set the task-specific processing options, OCR options and PDF-related behavior.
Save	Define the save behavior, subfolder structure and related output handling.
Start	Run the selected task for the checked files.
Current project panel	Review the selected task, working folders and the current processing status before you start.

8 General Workflow

1. Select the required task.
2. Choose the source folder and review the file list.
3. Adjust the task settings, OCR settings and PDF options that affect the result.
4. Review the save behavior, report location and naming options.
5. Start processing.
6. Open the results view and check the report.
7. Review and deliver the created output files.

🔴 The same general structure applies to all major tasks. The exact input format, output format and optional side output depend on the selected task.

9 Supported Input and Output Formats

Hopalys PDF uses task-specific file handling. Most tasks work directly with PDF input. The convert-to-PDF task accepts both images and document files. Reporting files are handled separately from the main output and are available from the results view after processing.

Task	Supported input	Output and optional side output	Report file format(s)
Analyze PDF files	PDF	Classification results and recommendations; optional sorted copies of classified PDFs	HTML report plus separate HTML analysis report
Export text from PDF files	PDF	DOCX with layout, DOCX via OCR and/or XML; optional XFDF comments file	HTML report
Convert files to PDF format	JPG, JPEG, GIF, TIFF, PNG, DOCX, RTF	PDF; optional merged PDF when join options are used	HTML report
Split PDF files into batches	PDF	Multiple PDF batch files	HTML report
Perform actions on PDF files	PDF	Updated or newly named PDF files depending on save options	HTML report
Convert PDF files to images	PDF	PNG, JPG/JPEG, GIF	HTML report

Task	Supported input	Output and optional side output	Report file format(s)
Create searchable PDF files	PDF	Searchable PDF files, typically saved with a <code>_searchable</code> suffix	HTML report

10 Task-by-Task Instructions

10.1 Analyze PDF files

Purpose: Review PDF files and classify them for quality, readability and workflow planning before export or OCR.

Supported input formats: PDF

Output format(s): Classification results, recommendations and optionally sorted copies of classified PDFs.

Report file format(s): HTML report and separate HTML analysis report.

Typical use case: Use this task before a larger export project when the source PDFs differ strongly in quality or layout.

1. Choose “Analyze PDF files” in the task list.
2. Select the source folder that contains the PDFs to review.
3. Check the file list and keep only the files that belong to the analysis run.
4. Review any analysis-related options. Advanced classification thresholds can also be stored in the configuration file.
5. Start the run and wait until the analysis report is available.
6. Open the analysis report and use the recommendations to decide whether to export, OCR or clean the source PDFs first.

Advanced setting: Configuration values such as image-area thresholds and text-probability thresholds can influence how analysis results are classified.

10.2 Export text from PDF files

Purpose: Create editable content from PDF files for review, translation or editing.

Supported input formats: PDF

Output format(s): DOCX with layout, DOCX via OCR and/or XML depending on the selected export option. Optional XFDF side output is available for comments export.

Report file format(s): HTML report.

Typical use case: Use this task when you need editable text from PDF documents while keeping either layout or OCR support.

1. Choose “Export text from PDF files”.
2. Select the folder that contains the PDF files.
3. In the Export settings, choose one output mode: “DOCX with layout”, “DOCX via OCR” or “XML”.
4. If the PDFs contain image-only pages or mixed scanned content, activate OCR support where needed.
5. Optional: enable comments export, image copying, image removal from DOCX or small-font adjustment.
6. Start the run and review the generated DOCX, XML and optional XFDF files.
7. Open the report to confirm which format was created for each processed file.

Important: Choose the export mode before the run. The application uses the selected format to determine which result files will be written.

10.3 Convert files to PDF format

Purpose: Create PDF files from supported images or document files.

Supported input formats: JPG, JPEG, GIF, TIFF, PNG, DOCX, RTF

Output format(s): PDF. Depending on the selected options, single results can also be merged into one joined PDF.

Report file format(s): HTML report.

Typical use case: Use this task to standardize mixed source material as PDF before review, delivery or archiving.

1. Choose “Convert files to PDF format”.
2. Select the source folder and confirm the expected input type.
4. If a joined result is needed, activate the relevant batch or merge option used in your workflow.
5. Start the run and review the created PDF output.
6. Use the report to confirm which source files were converted successfully.

Split PDF files into batches

Purpose: Create smaller PDF packages from larger source PDFs.

Supported input formats: PDF

Output format(s): Multiple PDF batch files.

Report file format(s): HTML report.

Typical use case: Use this task when large PDFs need to be divided into manageable parts for delivery, review or further processing.

1. Choose “Split PDF files into batches”.
2. Select the source folder with the PDF files to split.
3. Set the maximum number of pages per batch.
4. Define the separator used in output file names if you need a specific naming pattern.
5. Start the run and review the batch PDFs in the result location.

10.4 Perform actions on PDF files

Purpose: Apply PDF-related actions such as password handling, metadata updates, compression settings, PDF version options and naming rules.

Supported input formats: PDF

Output format(s): Updated PDF files. Depending on the naming and save options, the result can be saved with a prefix or postfix.

Report file format(s): HTML report.

Typical use case: Use this task when you need to prepare PDFs for sharing, compliance, metadata cleanup or controlled renaming.

1. Choose “Perform actions on PDF files”.
2. Select the source folder that contains the PDFs to change.
3. Activate only the PDF action options you need, password creation, metadata fields or compression settings.
4. Review naming options such as prefixes or postfixes before you start.
5. Start the run and open the output folder to confirm the changed PDF files.

Important: Naming and save settings can determine whether a changed PDF is written as a new file or as part of the existing result structure.

10.5 Convert PDF files to images

Purpose: Render PDF pages as image files.

Supported input formats: PDF

Output format(s): PNG, JPG/JPEG or GIF output depending on the selected format.

Report file format(s): HTML report.

Typical use case: Use this task for image-based delivery of PDF files.

1. Choose “Convert PDF files to images”.
2. Select the source folder with the PDF files.
3. Choose the required output image format.
4. Start the run and review the generated image files.

10.6 Create searchable PDF files

Purpose: Add searchable text to scanned or image-based PDF files through OCR.

Supported input formats: PDF

Output format(s): Searchable PDF files, typically written with a “_searchable” name suffix.

Report file format(s): HTML report.

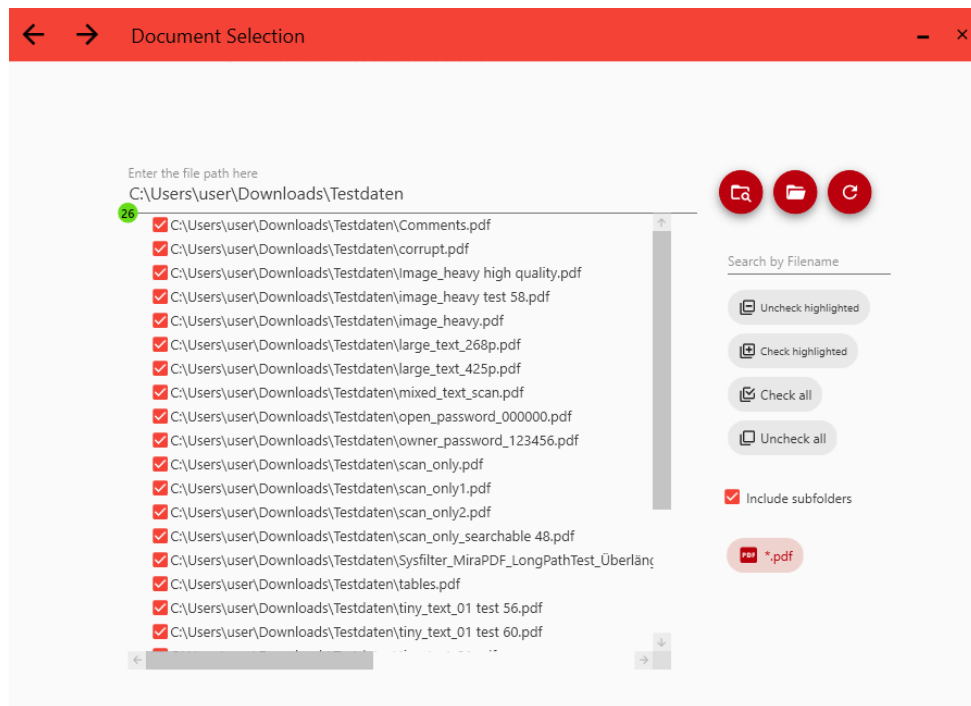
Typical use case: Use this task when a scanned PDF needs searchable text for search or copy.

1. Choose “Create searchable PDF files”.
2. Select the source folder with the scanned or image-based PDFs.
3. Start the run and verify the searchable PDF output.

11 File Selection and Save Behavior

11.1 Document selection

The document selection window controls which files are included in the current run. The application automatically adapts the file filter to the selected task. For example, PDF-based tasks show PDF files, while the convert-to-PDF task can show supported images or document files.



Document selection with source folder, file list, search field and include-subfolders option.



Use the folder selector to point to the working folder.



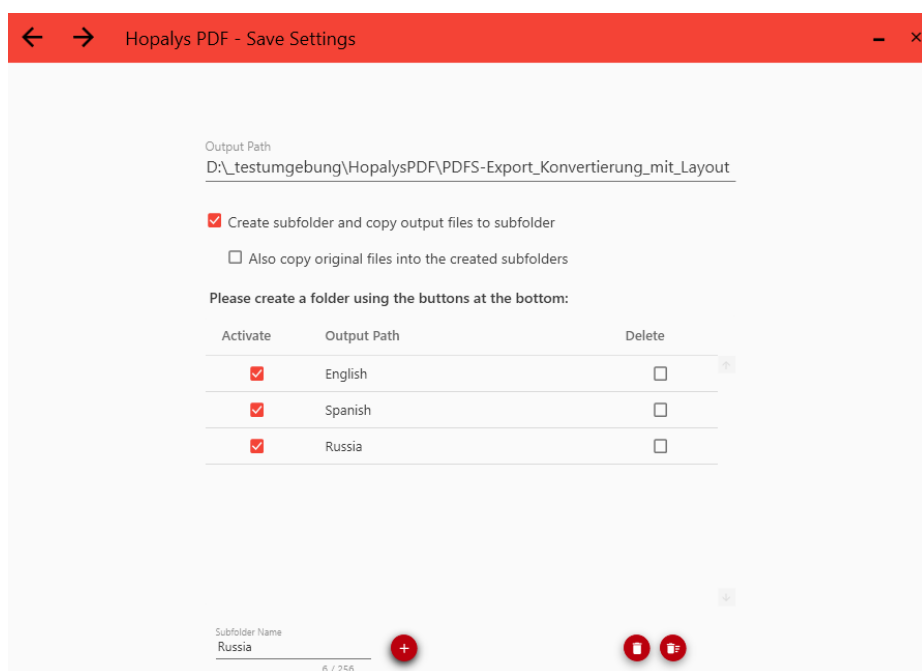
Use for opening the windows explorer.

- Check or uncheck individual files or use the select-all and clear functions when they are available.
- Enable subfolder processing only when all nested files belong to the same job.
- Review the task-related file type selector when the screen offers more than one input type.

11.2 Save behavior

The Save step controls how Hopalys PDF organizes the result set. In addition to the working/output folder shown in the main window, the application can also create subfolders and copy related files into the generated structure.

- Create subfolders when you need a cleaner result structure for delivery or review.
- Copy original files into the generated subfolder structure only when the original and result files should travel together.
- Use prefixes, postfixes or dedicated subfolders if you must keep several runs of the same source files.
- Review the visible output folder before you start so you know where the result set will be written.



Save settings for result folders, subfolder creation and copying original files.

Important: If you reuse the same target location and naming pattern, existing result files can be replaced. Use separate subfolders or naming rules to keep older runs unchanged.

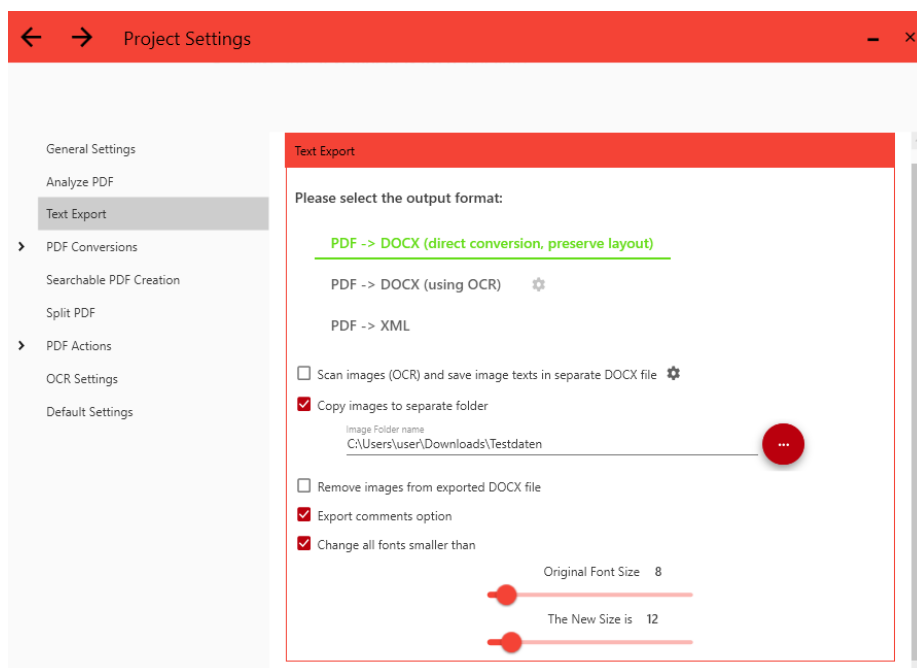
12 Settings

Hopalys PDF groups the settings by function so that export, OCR, PDF actions and save behavior remain easy to understand. In daily use, this reduces the risk of mixing unrelated options.

12.1 General settings and report settings

- Project name, project ID and project date help identify the run in the report.
- A report path can be set when reports should be written to a known location.
- A document password can be supplied when protected source documents require it.
- Reset to default is available when you want to return to the standard settings set.

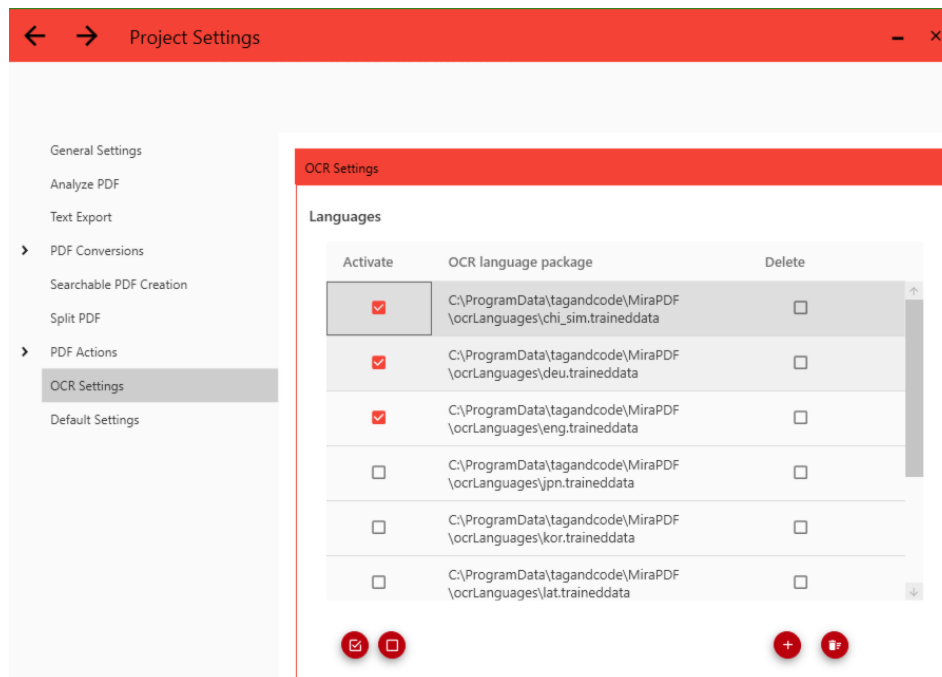
12.2 Export settings



Export settings for text export.

- Choose one export target: DOCX with layout, DOCX via OCR or XML.
- Enable OCR for images inside PDFs when text must also be extracted from scanned regions.
- Export comments when a separate XFDF comments file is required.
- Copy embedded images to a folder or remove them from DOCX output when your workflow requires it.
- Adjust very small fonts in DOCX output when readability is more important than exact size reproduction.

12.3 OCR settings



OCR settings with active language package management.

- Activate only the language packages needed for the current documents.
- Use Add Entry to register additional OCR language package files when available.
- OCR language package files are managed as traineddata resources in the shared OCR folder.

Important: Deactivate unused languages to keep OCR-focused runs faster.

12.3.1 Add and Download OCR Language Files

OCR-based tasks require valid OCR language package files. These files are managed as .traineddata resources and appear in the OCR settings list. Use this section when a required language is missing from the list or when an additional OCR language must be prepared for a project.

Where to download OCR language files. Download OCR language files only from the official Tesseract sources. The official data-file overview lists the available repositories and language packages.

- **Official Tesseract data-file overview:** <https://tesseract-ocr.github.io/tessdoc/Data-Files.html>
- **tessdata_fast:** Recommended when processing speed is more important than maximum OCR accuracy. https://github.com/tesseract-ocr/tessdata_fast
- **tessdata_best:** Recommended when the highest available OCR accuracy is more important than processing speed. https://github.com/tesseract-ocr/tessdata_best
- **tessdata:** Use this repository when compatibility with legacy OCR engine workflows is required in addition to LSTM-based OCR. <https://github.com/tesseract-ocr/tessdata>

How to add a new OCR language file. Use **Add Entry** in the OCR settings area to register a downloaded language file.

1. Open “Settings” and go to “**OCR settings**”.
2. Download the required .traineddata file from one of the official Tesseract repositories.
3. Keep the original file name unchanged, for example eng.traineddata, deu.traineddata or fra.traineddata.
4. Click “**Add Entry**” or the plus button in the OCR settings area.
5. Browse to the downloaded .traineddata file and confirm the selection.
6. Check that the new language appears in the OCR language list.
7. Activate the new language package for the current project and deactivate unused language packages.

Storage location. OCR language package files are managed in the shared folder ProgramData>tagandcode\HopalysPDF\ocrLanguages.

Important. Use only trusted and compatible .traineddata files. If OCR results are incomplete or poor, first check whether the correct language package was added and activated for the current documents.

13 Configuration File

Hopalys PDF stores persistent settings in an XML configuration file. The application loads this file at startup and also lets users save or load configuration files from the menu. This makes the XML file useful for repeated projects, controlled rollouts and system integration.

Location or file	Purpose
ProgramData>tagandcode\HopalysPDF\config	Default shared folder for the XML configuration file.
Hopalys PDF-Config<version>.xml	Version-related configuration file used to store persistent settings.
ProgramData>tagandcode\HopalysPDF\ocrLanguages	Shared folder used for OCR language package files.
ProgramData>tagandcode\HopalysPDF\logs	Shared folder used for technical log files.

13.1 Settings available through the interface

- Selected task and project information.
- Source folder, checked files and include-subfolders behavior.
- Visible output and save behavior, including subfolder creation.
- Report path and general password field.
- Export format choices such as DOCX, OCR-DOCX or XML.
- OCR language package activation.
- PDF action settings such as passwords, metadata, version, compression, PDF/A and naming rules.

13.2 Advanced settings stored only in the configuration file

The settings model contains additional values that are not fully exposed in the visible interface. These settings are mainly relevant for advanced users and system integrators.

Group	Setting(s)	Practical effect
OCR performance	MaxParallelOcrFiles	Limits how many OCR jobs may run in parallel. Useful when performance must be balanced against system load.
Analysis tuning	ImageTextProbabilityThreshold, ImageWideAspectRatio, ImageDocumentAspectRatio, LargeImageArea, SmallImageArea,	Fine-tunes how the analysis task evaluates image-heavy pages and classifies PDF content.

Group	Setting(s)	Practical effect
	LargeCoverageThreshold, FullPageCoverageThreshold	
Text summary options	EnableTextSummary, SummaryMaxPages, SummarySentenceCount, SummaryMinWordCount	Controls whether the analysis process creates short summaries and how large they may be.
Text ranking details	TextRankDampingFactor, TextRankMaxIterations, TextRankMinDiff, TextRankMinSentenceLengthLatin, TextRankMinSentenceLengthCjk, TextRankMinSimilarityThreshold, TextRankMaxSentences	Advanced summary-extraction tuning for controlled review environments.

Advanced setting: Create a backup copy of the configuration file before editing it manually. If a changed config produces unexpected behavior, restore the backup or reset the settings to default from the application.

13.2.1 Detailed TextRank setting information

The following settings provide finer control over TextRank-based summary extraction and are intended for advanced review and tuning scenarios.

Setting	Practical effect
TextRankDampingFactor	Controls how strongly sentence scores influence each other during ranking. Higher values usually make the ranking more dependent on sentence connectivity.
TextRankMaxIterations	Sets the maximum number of ranking iterations. Increase this if convergence is too early; lower it to reduce processing time.
TextRankMinDiff	Defines the minimum score change required to continue iterating. Smaller values allow finer convergence, but may take longer.
TextRankMinSentenceLengthLatin	Minimum sentence length for Latin-script languages before a sentence is considered for ranking.
TextRankMinSentenceLengthCjk	Minimum sentence length for CJK languages before a sentence is considered for ranking.
TextRankMinSimilarityThreshold	Minimum similarity required for two sentences to be connected in the ranking graph. Higher values create stricter links.
TextRankMaxSentences	Maximum number of sentences returned in the extracted summary.

Note: CJK refers to Chinese, Japanese, and Korean languages.

13.2.2 Detailed OCR performance setting information

The following setting controls OCR parallelization and is intended for advanced users who need to balance throughput, responsiveness, and system load.

Setting	Practical effect
MaxParallelOcrFiles	Defines how many OCR operations may run at the same time. Higher values can improve throughput on powerful systems, but also increase CPU, memory, and disk usage. Lower values reduce system load and may improve stability on smaller or heavily used machines.

13.2.3 Detailed analysis tuning setting information

The following settings influence how the analysis process evaluates visual content, page structure, and image coverage when classifying PDF pages.

Setting	Practical effect
ImageTextProbabilityThreshold	Defines the threshold used when estimating whether a page region is more likely to represent text or an image. Higher values make the analysis more conservative before classifying content as text-related.
ImageWideAspectRatio	Defines the aspect-ratio threshold for identifying very wide images. This can help distinguish banner-like or panoramic elements from more typical document objects.
ImageDocumentAspectRatio	Defines the expected aspect-ratio range for document-like image content. It helps the analysis decide whether an image resembles a scanned page, an embedded document, or a non-document illustration.
LargeImageArea	Defines the area threshold above which an image is treated as large. This influences how strongly large visual elements affect page classification.
SmallImageArea	Defines the area threshold below which an image is treated as small. Small elements such as icons or minor graphics can then be handled differently from dominant page content.
LargeCoverageThreshold	Defines when the combined image area on a page is large enough to significantly influence classification. Higher values require more visual coverage before a page is considered image-heavy.
FullPageCoverageThreshold	Defines when image coverage is high enough to treat the page as nearly full-page image content. This is useful for

Setting	Practical effect
	detecting scanned pages or pages dominated by a single large image.

13.2.4 Detailed text summary option information

The following settings control whether summaries are generated during analysis and how much content may be considered for extraction.

Setting	Practical effect
EnableTextSummary	Enables or disables automatic summary extraction during analysis. When disabled, no summary text is generated.
SummaryMaxPages	Limits how many pages are considered for summary generation. This helps keep summary extraction predictable and prevents excessive processing on very large documents.
SummarySentenceCount	Defines the maximum number of sentences included in the generated summary. Higher values produce more detailed summaries, while lower values keep the result shorter and easier to review.
SummaryMinWordCount	Defines the minimum amount of text required before a summary is generated. This avoids creating summaries for documents or page ranges that contain too little useful text.

14 Menus and Additional Commands

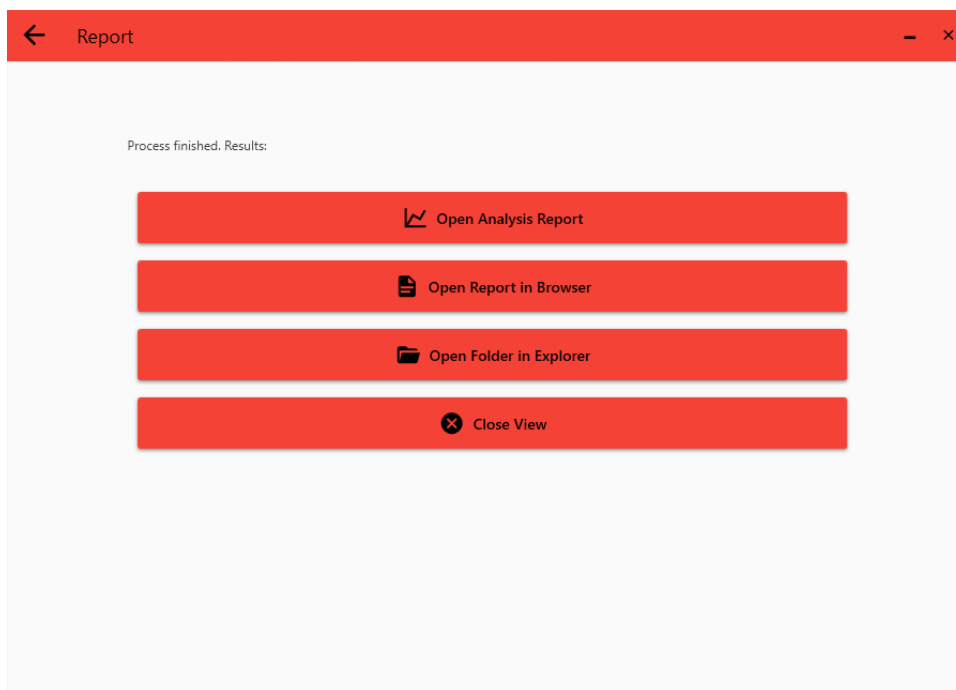
In addition to the main five-step workflow, Hopalys PDF provides menu commands for configuration and application-level functions.

Menu area	Available functions
Hamburger menu	Save configuration, Load configuration, Quit.
More / application menu	App Settings, Support, About.
App Settings	Activate Software, Language Settings.

Use Save and Load when you want to reuse the same settings for repeated projects. This is especially helpful in production environments and for system integrators who need a controlled configuration baseline.

15 Results, Reports and Log Files

After processing, the results window gives direct access to the output of the run. This is the preferred place to verify the job before delivery or further editing.



Results window with direct access to the report, analysis report and output folder.

- Run report: browser-readable HTML report available from the results view.
- Analysis report: separate HTML analysis report for the Analyze PDF files task.
- Output files: created according to the selected task and settings.
- Technical logs: stored under ProgramData\tagandcode\HopalysPDF\logs for support and diagnostics.

The report is the first place to confirm whether the expected files were processed and whether the chosen settings match the delivered result. Depending on the task, reporting can also include document metrics and processed-file details relevant for review.

For system integrators: The application writes rolling log files to the shared logs folder in ProgramData. These logs are useful when diagnosing rollout, permissions or environment-related issues.

16 Command line function of Hopalys PDF

Hopalys PDF can be started from the command line by passing a settings XML file with /SettingsPath="...". At startup the application loads the referenced XML file and applies the stored settings for that run.

Command line processing with XML profiles

Each XML file is a complete processing profile for one command line run. It defines:

- the task to execute
- the input folder
- the expected input type
- the OCR settings
- all other task-specific processing options

Different command line runs are created by using different XML profiles.

Important settings in the XML profile for command line use

- **“SelectedTaskValue”** defines the Hopalys PDF task used for the run.
- **“InputFolder”** defines the folder to be processed.
- Task-specific options define the processing result, for example **“ConvertToJpg”**, **“CreateSearchablePdfFile”** or **“OutputFormatPDF2DOCXviaOCR”**.
- **“OCRLanguageFolder”** and **“OCRLanguagePackages”** define the OCR language path and the available OCR languages when OCR processing is active.

Commandline examples:

```
"C:\Program Files>tagandcode\HopalysPDF\HopalysPDF.exe"  
/SettingsPath="D:\Config\Config_CL_Analyse.xml"  
"C:\Program Files>tagandcode\HopalysPDF\HopalysPDF.exe"  
/SettingsPath="D:\Config\Config_CL_ConvertPDF2Images_JPG.xml"  
"C:\Program Files>tagandcode\HopalysPDF\HopalysPDF.exe"  
/SettingsPath="D:\Config\Config_CL_Convert2PDF.xml"
```

Practical notes

- The path after /SettingsPath must be enclosed in quotation marks when it contains spaces.
- Update InputFolder in the XML file before starting Hopalys PDF if a different source folder is to be processed.
- OCR-based profiles require a valid OCRLanguageFolder and valid language entries in OCRLanguagePackages.
- Use a separate XML profile for each recurring workflow so that settings remain consistent and easy to reuse.

17 Translation and Editing Guidance

When Hopalys PDF creates editable DOCX or XML output, the generated files often become working files for translation, editing or quality review. Treat them as controlled working copies rather than as replacements for the source PDF.

- Work on copies of the generated DOCX or XML files when a formal review process is required.
- Keep exported working files in a separate folder from the original PDFs whenever possible.
- Do not rename or separate related side files, such as an XFDF comments file, until the job is complete.
- Review the final layout after editing or translation, especially when the result will be delivered back to customers or used for print or PDF output.
- Use the source PDF and, where available, PDF-based reference output for proofreading and comparison.

Important: Always review the edited result before delivery because layout, line breaks, fonts and image placement can change during later editing.

18 Troubleshooting

Issue	Likely cause	What to do
No files are shown in the file list	The selected task or file type does not match the folder content.	Check the selected task, file filter and source folder. Enable subfolder processing only when needed.
The process does not start	No files are checked or a required setting is missing.	Review the file list, check the selected files and confirm task-specific settings before starting again.
Trial limit reached	The application is still in trial mode and too many files are selected.	Activate the application or reduce the run to a smaller file set.
OCR result is incomplete or poor	Required OCR language packages are not active or the scan quality is low.	Activate the correct language packages and check the source scan quality.
No report opens after the run	The report path or browser opening step failed.	Check the configured report location, file permissions and default browser.

Issue	Likely cause	What to do
Output files are stored in an unexpected location	Save settings, subfolders or naming rules changed the result path.	Review the Save step, visible output folder and any active prefix, postfix or subfolder settings.
Existing files were overwritten	The same output location and naming pattern were reused.	Use separate subfolders or naming rules for repeated runs.
Activation cannot be completed	The software code, license file or support information is incomplete.	Open App Settings > Activate Software and contact support with the software code shown by the application.
The application behaves unexpectedly after a config edit	The configuration file contains unsuitable or outdated values.	Restore a backup copy or reset the settings to default and try again.

19 Best Practices / Tips for Best Results

- Work on copies when handling important customer files or scanned originals.
- Use the analysis task first when the source PDFs vary strongly in quality.
- Choose the export format carefully: layout-based DOCX for structured PDFs, OCR-based DOCX for scan-heavy PDFs and XML only when your downstream workflow requires it.
- Activate only the OCR language packages that match the source language.
- Keep source files, editable working files, reports and delivered output in clearly separated folders.
- Use subfolder creation, prefixes or postfixes when several runs of the same source set must be preserved.
- Review the report after every run, even when the output appears correct at first glance.

20 Support and Contact

When you contact support, provide enough information for the issue to be reproduced quickly. The report and log files are often more useful than a short verbal description alone.

- Product name and the installed version shown in the title bar or “About” screen.
- Selected task and the most important settings used for the run.
- The HTML report and, when available, the HTML analysis report.
- A sample source file that reproduces the issue.
- A short description of the expected result and the actual result.
- Relevant log files from ProgramData>tagandcode\HopalysPDF\logs when the issue appears to be environment-related or intermittent.

Activation-related support details are visible in the application activation flow. The activation texts also reference the contact address info@tag-code.com for license-related communication.

21 New Features / Version Notes

Check the application title bar and About screen for the exact installed version. Features, menu entries and licensing options can change between releases. This manual therefore describes the application package and the visible functionality available in that package.

- 🔴 Check version-specific release information provided by your supplier when available.
- 🔴 Review the configuration file after upgrades because configuration filenames and stored values can be version-related.
- 🔴 Revalidate OCR language packages and save paths after larger environment changes or version rollouts.

22 Legal Notice

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This manual was originally written in English. Other language versions were generated using machine translation. Minor differences in wording or interpretation may occur. In case of doubt, please refer to the English version.

Product names, company names and related marks used in and around the application can be protected by their respective owners.